

De La Ossa Family Cemetery Foundation
Meeting Minutes
Thursday, January 15th, 2026, 7 PM
Google MEET Invite for remote attendees

Call to order at 7:06 PM

Secretary -Roll Call: Remote attendees via Google MEET = Abel De La Ossa <abelossa23@gmail.com>, Adele Post <apostfamily@gmail.com>, Dennis & Audra Parker <audradelaossa@yahoo.com>, Bill Beyerle <bbarb35761@gmail.com>, lorta1@msn.com William Lorta, De La Ossa Ramon <r.delaossa@yahoo.com> all in attendance , Miranda Valencia

- o Secretary- approve minutes from 10/17/25

Abel motioned for approval of the minutes as reported. Audra motioned to approve the minutes as read. Ramon 2nd it.

Current Directors (effective 10/07/2024) – Same as prior meeting No Change

Current Officers (effective 11/07/2024-11/07/2029) – Same as prior meeting No Change

Due to technical difficulties, Abel addresses the board and asks if the board can move to an action item that requires immediate attention. All agreed.

NEW BUSINESS

1. ACTION ITEM: Discuss a new website, costs, plan what to include – (PLEASE REVIEW IN ADVANCE THE ATTACHED PROPOSED FOR FEEDBACK, SUGGESTIONS, EDITS, ETC)
Adele will take lead on the setup of the website

The website was discussed in detail, presented by Adele. Adele found a web designer who would create the Foundation website. This web site was explained in detail by Adele. The web designer has a fee and would waive the monthly maintenance fee for the Cemetery foundation. Concerns were expressed and discussed extensively. There were cons and pros. Adel donated \$1000.00 of the \$1,495.00 to pay the webmaster. \$495.00 to be reimbursed by the foundation when funds have been raised.

A motion was made by Ramon De La Ossa to hire a web designer to make the website by a web designer and accept the 1000.00 donation from Adele to get web site made. \$495.00 will be paid to Adele Post when funds are available. Motion was approved unanimously, 7/7 all yays.

This meeting was rescheduled to continue addressing the items on the agenda for January 24 at 2:00 PM in Lochiel. To be held in person.

Meeting was adjourned by Abel De La Ossa. Audra 1st the ending of the meeting, Ramon 2nd it.

MEETING ENDED AT 7:40

2. ACTION ITEM: Propose a shared Google Calendar – open to all to help organize use of the chapel or events at the cemetery. Will be incorporated

into the website for all De La Ossas to secure dates and times on a first come first serve basis.

3. Chose a date for first work activity to repair window glass, add to website to solicit help. Additional vandalism repair – Audra getting another piece of glass

DISCUSSION ONLY ITEMS:

- a. Plans for lock box with keys available to all to gain access after authorized by call to board member who will give the current code for opening. New code and rotate each time new person in charge of fielding the calls, discuss rotation of responsibility to handle these calls ie: monthly, quarterly, biannual, annual, etc with each board member.
 - b. Ask Katylynn to commit to a once-a-month post on FB, Instagram and anything to direct people to webpage to help with donations, once website is live.
 - c. Post our agendas 24 hours in advance here, secretary will have access to this website
 - d. Post minutes 48 hours afterwards, Secretary will have access to website to post
 - e. Yearly reports on financial status, Treasurer will have access to website to post
 - f. Treasure will handle any donation letter requested and use specific working and reference the EIN
 - g. Rotating of contacting person (quarterly, biannual, annual, etc)
 - h. Keep Map updated with any future burials – Sergeant of Arms – Bill Beyerle
4. standard operating procedures/ guidelines for a burial, ie: first come first serve, create and review a plot map for what is available, or reserve a spot??

How to do that? Not open public cemetery, create and add new bylaws that addresses

Future Business -(THESE WILL NOT BE REVIEWED AT THIS MEETING JUST KEEPING ON AGENDA)

- A. Instructions on how to proceed with use of chapel and/or cemetery (**protocols**) THIS NEEDS TO BE AN INPERSON MEETING WITH ALL BOARD TO DISCUSS, AND COME TO UNANIMOUS AGREEMENT ON ALL PROTOCOLS/PROCEDURES
- B. If approved secure purchase of a Porta potty, locked in metal cage, same key as front to open and access, instructions for large gathering to order and self pay for clean out. Choose a date for window repairs and placement of lock box with keys to access, we should deliver a porta potty
- C. Consider correction of existing burials that are not to standard, one a very shallow grave, consider squaring current locations, consider concrete borders, establish walking paths with color gravel
- D. Discuss and plan for new fencing for boundaries and new signs
- 5. Statues all missing from the chapel – any follow up necessary on this?
- 6. Patagonia Regional Times wants to produce an article – use this to promote new website and work on first fundraising
- 7. Budget planning and review for 2026 & FY 2027

Administrative Additional Comments – None

CALL TO PUBLIC –

Next Meeting _____ PM **IN PERSON**

Adjournment at _____ PM